



BOARD OF HEALTH

TOWN OF WESTBOROUGH MASSACHUSETTS

FORBES MUNICIPAL BUILDING
45 WEST MAIN STREET, SUITE 25
WESTBOROUGH, MA 01581-1916

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BOARD OF HEALTH MONTHLY MEETING

Tuesday
November 19, 2013
Central One Federal Credit Union, 2nd Floor
40 South Street
5:30 p.m.

AGENDA

1. Minutes of Meeting (10/15/2013)
2. Director's Report (October)
3. Sanitarian's Report (October)
4. Health Inspector's Report (October)
5. Old Business

5:45 p.m. - Wayside Mobile Park - update on septic system/sewer connection project

Review of proposed revisions of Westborough's tobacco regulations

6. New Business
Review of FY15 Budget
7. Director's Issues
8. Adjourn



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Minutes of Board of Health Meeting November 19, 2013

The regular Board of Health meeting was held on Tuesday, November 19, 2013, in the Community Meeting Room on the second floor of the Central One Federal Credit Union, 40 South Street. The meeting was called to order at 5:35 p.m., by Chairman Ehrlich. Present: Members Federici and Walsh, Director McNulty, Sanitarian Baccari and Inspector Gilchrist. Bills and payroll were signed.

Minutes of the meeting held on October 15, 2013, were approved.

Director's report (October) was discussed and approved.

Sanitarian's report (October) was discussed and approved.

Health Inspector's report (October) was discussed and approved.

Old Business

At 5:45 p.m., the Board prepared to meet with the Board of Directors of the Turnpike Park Cooperative (165 Turnpike Road) to continue discussion on the progress of the mobile home park's connection to the Town's sewer system.

Paul Dorr informed the Board that an election for the board of directors was held last night, but there is some issue with a couple of absentee ballots. Results of the election are still not known. There was a slate of officers (seven positions) and nominations were made. The Cooperative will find out in approximately 45 days about its funding. The governance issues still need to be resolved along with the banks completing their due diligence regarding the funding.

In response to a question from Member Federici, Mr. Dorr said the absentee ballots are with a CPA.

Member Walsh said he is disappointed that more progress hasn't been made. He had hoped all the governance issues had been worked out. There are still issues that have to be solved.

Several residents expressed concern about the validity of the absentee ballots.

Scott Knox said that the cooperative should be through with all of this by the 25th. The Board will have all your answers at that point.

Chairman Ehrlich referenced the memo from Town Counsel regarding the receivership process. He wondered if the Board should have an emergency meeting to initiate the process.

Director McNulty agreed that a meeting should be held to decide.

Member Walsh said given all the information heard at this meeting, he would lean towards starting the receivership process. The Board wants to see this project done. He still doesn't see it moving forward fast enough to accomplish what needs to be done.

Member Federici said she thinks the Board should hold an emergency meeting and the Board should give them a week. She told the residents to get "all their ducks in a row" and have everything in order by Monday or you're in receivership and that won't be fun.

Mr. Dorr said that Andy Danforth, Community Development Institute, should have the election results by November 25th.

Betsy Prakash, 165 Turnpike Road #68, said all the residents know how serious the situation is. She also said that Andy Danforth is unbiased and everyone would be in agreement with him.

Chairman Ehrlich said after the results of the election are finalized, he wants a letter from Mr. Danforth stating the results are official. He also wants a letter from Mr. Dorr and Mr. Knox that states they are in agreement with the election results and do not contest the results. He would like Mr. Danforth's letter to also indicate that it is ok to proceed with funding; the governance issue has been resolved. He wants the letters by November 26th.

Member Federici said she wants Mr. Danforth to attend the emergency meeting.

An emergency meeting will be tentatively scheduled for 6 p.m. for December 3.

Member Walsh said that if the results from Mr. Danforth are accepted by both sides, then the emergency meeting will be canceled. If there is disagreement, the emergency meeting will be held to vote on whether to seek court-appointed receivership to proceed with the sewer connection project.

Director McNulty said the meeting will be posted tomorrow and can be canceled.

Discussion ended 6:25 p.m.

OLD BUSINESS

At 6:25 p.m., the Board prepared to discuss proposed revisions to the existing tobacco regulations.

Sanitarian Baccari summarized the revisions that the Board recommended at last month's meeting.

The proposed changes will prohibit the sale of tobacco and nicotine delivery products by health care institutions. This regulation would impact CVS Pharmacy and one of the Super Stop & Shop supermarkets that have a pharmacy. Target has a pharmacy but does not sell tobacco products.

Retailers will be notified of the proposed changes.

Board members agreed to the revisions

Member Walsh made a motion to schedule a public hearing in January for the purpose of adopting the proposed revisions to Westborough's current tobacco regulations. The motion was seconded by Member Federici; the vote was unanimous.

NEW BUSINESS

FY15 Budget

Copies of the budgets were circulated. There are two budgets; one budget deals with salaries, wages and expenses. The second budget is the landfill budget. An additional \$500.00 was added to the expenses budget line for anticipated expenses for the part-time health inspector. There was a 1½% increase in the landfill budget.

DIRECTOR'S ISSUES

Every year, the BT Region 2 Public Health Coalition requires that local boards of health designate a representative, along with an alternate. Director McNulty has participated in this coalition for the past several years. Director McNulty proposed the Board appoint himself as the designate and Sanitarian Baccari as the alternate.

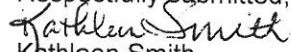
Member Federici made a motion to designate Director McNulty as the Westborough Board of Health's representative to the BT Region 2 Public Health Coalition. Sanitarian Baccari is designated as Director McNulty's alternate. Member Walsh seconded the motion; the vote was unanimous.

Director McNulty submitted his letter of intent to retire as Director of Public Health for the Town of Westborough effective February 18, 2014.

There being no further business, the meeting adjourned at 7:10 p.m.

The next meeting is to be determined.

Respectfully submitted,


Kathleen Smith